

# **Board of Directors**

American Contract Bridge League of Santa Cruz, Unit 550

## ***2017 Meeting Minutes***

Click on meeting month (or date) to bring up that month.

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***Please note that this is one file; if you print it out, you will get the entire set of minutes.***

# **Board of Directors Meeting**

## **American Contract Bridge League of Santa Cruz Unit 550**

**January 10, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:25 PM.

**Present:** Ken Llacera, Ken Gamble, Nancy Wainer, David Harken, Lani Ray, John Hullman, Bette Harken, Michael Burk

**Absent:** Ken Martin

**2. Approval of Minutes:** The December minutes were approved

**3. Treasurer's Report:** David reviewed December and 2016 year-end figures. After David's review of the 2017 Budget, the Budget was approved.

### **4. New or Continuing Business:**

#### a. Rising Stars Tournament

i. Table fees: Pair Session will be \$12 for Saturday pairs; \$20 for each Swiss team member on Sunday

ii. Josh Karter, Tournament Chair, reported that an eight person team has been formed. Phyllis Wasserstrom will call all local clubs. Jan Winham will run a Swiss game on Monday night to encourage new players to participate in the Tournament. Jan Winham will be the Partnership Chair.

iii. Flyers: Josh will get Ken information for the flyers

iv. Calvin will be requested to come noon on Friday

#### b. 2017 Goals

1. Establish the Foundation
2. Increase the number of tables. In 2016 we had more games, less tables. David will send a quarterly update on the games and table count.
3. Have more trained Directors
4. Conduct more educational games such as Expert at Your Elbow
5. Expand the Mentoring Program
6. Increase our presence on social media
7. Run two successful sectional tournaments

8. Have educational workshops on play of the hand

c. Director Pool and Training

The new Director fees went into effect January 1. A list of Director duties and responsibilities will be drawn up by Nancy and reviewed by all directors. This list will be posted on the desk.

The Directors who attend the Director Workshop will a minimum of \$110 for each Unit game or Unit-owned game they direct. If they do not attend, they will continue to earn \$100. In either case the \$10/table over 10 tables additional payment applies.

d. Friday Game

i. Next months Directors

2/3 Ken Gamble

2/10 Robin Evenden

2/17 Ken Gamble

2/24 Ken will ask Sherry

ii. In the future:

Ken G will direct the first and third Fridays

Robin will direct the second Friday

e. Unit Games and Sectionals

i. 299er Game Update: Ken M will direct all Saturday 299er Unit games

ii. A once-a-month Wednesday Evening Unit Game will be tried in February. Ken L will direct these games.

f. Bette will post the Volunteer Recognition Game scheduled for 2/4

g. Wednesday Evening game Update. The number of tables continues to increase

h. Ken G, Membership Chairman, will order Mini-McKenney Medallions. These medallions are awarded to the players in Unit 550 who earn the most master points in their segment during the previous year.

i. Santa Cruz Bridge Education Foundation. Corporation established by laws are being reviewed and the EIN (Employer Identification Number) has been obtained.

## **5. Member Programs**

## **6. Advisory Committee Reports**

a. District Board Meeting. Lani attended the District Board Meeting on 1/7/17. She reported the following:

i. The Regional Tournaments hotels are having problems with bridge members making reservations and cancelling. In the future a cancellation fee might be added to avoid the problem.

ii. Ken Llacera received a lifetime membership in the prestigious Aileen Osofsky ACBL Goodwill Committee. This award recognizes Ken as a person who practices goodwill and kindness – ethics encouraged at the club.

## **7. Suggestion Box**

## **8. New Business**

a. For the record: With a new understanding of the Board positions, Rich is now the Recorder and Bette is the Disciplinarian.

b Ken has addressed the issue of the Zero Tolerance policy with the Western Conference. There is a question whether a Unit may enforce the Zero Tolerance policy in a STaC game. The Western Conference will review their Conditions of Contest.

Meeting was adjourned at 4:30

Next meeting: Tuesday, February 14, 2017.

Respectfully submitted

Bette Harken

Secretary

# **Board of Directors Meeting**

**American Contract Bridge League of Santa Cruz Unit 550**

**February 14, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:15 PM.

**Present:** Ken Llacera, Ken Gamble, Nancy Wainer, Ken Martin, John Hullman, Michael Burk, Rich Hill

**Absent:** David Harken, Bette Harken, Lani Ray

**2. Approval of Minutes:** The January *Minutes* were approved.

**3. Treasurer's Report:** David submitted an email report in addition to the standard Quicken reports:

“Our January numbers produced a \$1,183 net gain. The \$400 of sponsorship money we received in 2016 shows as income this month and is the main reason why we are over our January budget numbers.”

The reports were unanimously accepted.

## **4. New or Continuing Business:**

a. Rising Stars Tournament: Josh Karter, Tournament Chair, submitted a written report, attached below.

b. Volunteer Recognition Game: Only 8 tables, perhaps due to Saturday scheduling.

c. 299er Unit Game: Only 3 tables signed up (4 tables actually showed up). Will cancel March date due to Rising Stars on Saturday & Sunday in March and conflict with Silicon Valley Sectional. Next scheduled is April 22 with Ken Martin directing.

d. Friday Game:

<b>Date</b>	<b>Director</b>	<b>Notes</b>
3/3	Ken G	
3/10	Robin E	
3/17	Ken G	
3/24	Sherry	Will be selling lunch
3/31	Ken G	

Robin has indicated that she may not direct on second Fridays due to financial concerns.

e. Open Unit Games: February 22 Wednesday Evening game cancelled due to lack of sign-ups. Next scheduled is March 22 with Ken L directing the two-section game.

f. Thursday Game Update: Nancy and Ken G discussed their ideas for increasing participation. Ken G will take over from Bill M. The Board approved supporting Ken G's efforts by reducing the Game Charge by 50% up to 5 tables through April. No change in the Table Charges. The sanction is owned by Nancy but Ken G will operate the game and pay all the associated bills.

g. Director Pool and Training: The Board approved the \$10 per game incentive for Unit-owned or run game directors who attend the Workshop. The overall cost of the Workshop is \$250 minimum or \$50/attendee whichever is greater. Lynn Yokel suggests a 3-hour session. Ken will send out an email to assess interest with a tentative date in May (As of this writing, these people indicated interest in response to the email: Mark H, Mary P, Nancy, Ken G, Ken M, Ken L)

Here are some topics suggested in the discussion that followed:

- Behavioral issues (like not observing "Play Nice", see News on our website)
- Hesitations
- Common rulings: revoke, bid out of turn, lead out of turn, etc.
- Movements for 8, 7.5, 9.5, and 12 tables (see attachment)
- Balancing the field
- How to handle a fouled board
- How to handle situation where a person/pair leaves because of an emergency
- New NT Opening Rules (and do they apply to 2NT)

h. Mini-McKenney Medallions: These medallions are awarded to the players in Unit 550 who earn the most master points in their segment during the previous year. Ken G will order. The Annual Recognition Game is now scheduled for Saturday, April 8.

i. Santa Cruz Bridge Education Foundation: The foundation was granted 501(c)(3) tax exempt status by the IRS. The foundation will proceed to request same from the CA FTB.

## **5. Member Programs**

a. Dolores Abrams Game: A motion was presented that members who have passed away during the previous 12 months be honored at the Dolores Abrams Game in September of each year. Motion was passed unanimously.

## **6. Advisory Committee Reports**

## 7. Suggestion Box

(Two submitted were discussed and responses will be posted on the Unit Bulletin Board.)

Meeting was adjourned at 3:30; Next meeting: Tuesday, March 14, 2017.

Respectfully submitted

Ken Llacera acting for Bette Harken, Secretary

-----Letter From Josh Karter

Dear Ken,

Here is a draft of my report to the Board.

**RISING STARS TEAM:** Barbara S., Ginger S., Joanne N., Jan W., Lani R., Pam B., Shirley L., Josh K.

**PUBLICITY:** Each member of the team took a local Unit for outreach. Some were receptive, some did not return phone calls. All received flyers. (One of the non-receptive units is San Mateo. If any Board members are planning to play in their Sectional on 2/25, 2/26, I would be happy to provide additional flyers to take to that tournament). Ken L. sent emails to members at all of the local Units, and he will send out another batch in the lead-up to our weekend (thank you, Ken).

In addition, focus will be given to getting our own unit members to attend. Jan W., who is also heading up Partnership will also do a “practice” Swiss game on a Monday night this month. I will go to a Monday night to pitch playing, as well, and I will do a full-court press of my pals in the Tuesday night game. Ken, are the Wednesday evening players too green or can you nudge?

**SUPPLIES INVENTORY:** Ginger and I will see what is in the Kirby basement and purchase what is needed.

**SET-UP/TEAR-DOWN:** Calvin will be delivering tables and his other supplies on Friday, 3/10, at noon. I will be there to receive and coordinate. I will get a few helpers (in a moment of weakness, John B. said he might join this party). Tear-down will be all available hands. Including me, Rick Z., and others.

**HOSPITALITY:** Shirley L. has made a lovely sign-up board, and it is already posted. I will nudge the Monday, Tuesday, and Thursday night players to sign up. Would it be possible to encourage the Directors to announce this at their games in the next couple of weeks, as well? Barbara S. is taking the lead in lunch preparation and the kitchen work (I love her pitch-in attitude). Other members of the TEAM will be working with her. Bette and Dave will sell the lunch tickets.

BOARDS/CARDS/ETC.: Ken L. is coordinating with Lynn Y. and others.

SIGNAGE AND SITE SUPERVISION: Me.

CADDY: I am thinking that we need ONE good caddy. Please let me know if you want me to hire two. I will make arrangements.

HONOREES: Does this list come from the Board?

WHAT AM I FORGETTING??

Best,  
Josh



# **Board of Directors Meeting**

**American Contract Bridge League of Santa Cruz Unit 550**

**March 14, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:25 PM.

**Present:** Ken Llacera, Ken Gamble, John Hullman, Michael Burk, Rich Hill

**Absent:** David Harken, Bette Harken, Lani Ray, Ken Martin, Nancy Wainer

**2. Approval of Minutes:** The February *Minutes* were approved.

**3. Treasurer's Report:** N/A

#### **4. New or Continuing Business:**

a. Feedback on Rising Stars: Strategy for Swiss not discussed enough before tournament; the room was noisy; and, the movement for the Swiss not clear to new players (it's not clear to experienced players either!!!).

b. Friday Game: Ken G will be directing in the future. He will handle any absences.

c. Unit Games: Due to the lack of sign-ups, the March 22 game with Ken L directing the two-section game was cancelled. The April game is at risk as well.

d. Thursday Game Update: Ken Llacera will be directing this game on each Thursday when there's not Bridge Camp. The format is expected to be similar to Bridge Camp with an hour lesson and a game. However, no lunch will be provided. Joanne Bruno will be investigating if there's enough interest to run a limited game for players < 1000 points simultaneously with the NLM game that Ken is running.

e. Director Pool and Training: No update.

f. Mini-McKenney Medallions: Ken G has ordered these and they are available. The Annual Recognition Game is scheduled for Saturday April 8. Jan Winham is scheduled to direct.

g. Santa Cruz Bridge Education Foundation: No update from the CA FTB.

h. SCBC Member Volunteers: Steve Smith, Rick Zinman and Josh Karter helped Joanne Nelson clean up from a mud slide at her house. Recognition was discussed.

## **5. Member Programs**

a. Mentor Program. John Hullman will develop a plan and report back to the Board.

## **6. Advisory Committee Reports**

None.

## **7. Suggestion Box**

Room overheating. The response will be posted.

Meeting was adjourned at 3:20; Next meeting: **Tuesday, April 11, 2017.**

Submitted by Ken Llacera for Bette Harken

# **Board of Directors Meeting**

## **American Contract Bridge League of Santa Cruz Unit 550**

**April 11, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:20 PM.

**Present:** Ken Llacera, Ken Gamble, John Hullman, Michael Burk, Rich Hill, Lani Ray, Nancy Wainer

**Absent:** David Harken, Bette Harken, Ken Martin

**2. Approval of Minutes:** The March *Minutes* were approved with changes.

**3. Treasurer's Report:** David submitted the report via email prior to the meeting.

### **4. New or Continuing Business:**

#### a. Unit Games:

- i. The Recognition Game had 10 tables; good turn-out. Next year the Unit will provide a Free Lunch, such as lasagna, salad and a dessert.
- ii. Beginning with the May 13 Saturday STaC games the Saturday Unit Game will return once a month. The game will not have sign-ups and Ken L will return as a playing director for non-STaC games at no charge to the Unit. This arrangement means a 5-table game will not lose money and will provide a Saturday game for those who have expressed a strong desire for it to return.
- iii. The 299er Unit Games on Saturday are suspended indefinitely; Ken L will use the other Unit Game sanctions on Thursday for the NLM game.

b. Tuesday Game: Jan Winham has completed the purchase of the Tuesday game from Ellen and will be running it with an extra charge lunch.

c. Thursday Games: The Thursday NLM games have drawn 7 & 9 tables; this is encouraging. Ken will occasionally incorporate a separate Open section. The first of these 2-section games will be on May 11 during STaC week. Ken is checking with STaC administration to ensure this arrangement is supported for STaC games.

d. Director Pool and Training: Ken L is taking an online Director training course recommended by Lynn. He will report back on its effectiveness. The Board agreed, without a formal vote, that the Unit would pay directors to take the course, which is \$25.

e. Joining ACBL: Nancy Wainer led a discussion about financially helping new players join the ACBL for the first year. There was a discussion about getting them to commit for two years. Nancy suggested subsidizing their first year membership so their cost would be \$20. Most Board members thought some incentive should be offered. Nancy will develop a proposal and bring it back to the Board.

f. Santa Cruz Bridge Education Foundation: No update from the CA FTB. Rich suggested Ken L call an organizational meeting soon.

g. More lights: Ken G suggested PACCOM be contacted to add a couple of lights to the back of the main room. It was also suggested to add outlets on the East wall of the main room and the South wall of the classroom. He will contact PACCOM for a quote.

## 5. Member Programs

a. Mentor Program. John Hullman is developing a plan and report back to the Board. His schedule targets the fall as the summer is difficult to schedule games. Board members suggested that the program be more informal this year; as it was generally agreed that last year was too complicated.

There was discussion about assisting new players in the interim. One suggestion was to hold an *Expert At Your Elbow* game, which has been very popular but much work to organize and execute. The Board agreed to schedule a game for later in the year, but no date was decided.

Another suggestion: Ken L run a Mentor game on Wednesday night. This would be a potluck, with the Mentees providing some dishes and the Unit providing dessert. Ken L will check with the regular players and report back to the Board.

## 6. Advisory Committee Reports

None.

## 7. Suggestion Box

None.

Meeting was adjourned at 3:20; Next meeting: **Tuesday, May 9, 2017.**

Submitted by Ken Llacera for Bette Harken

# **Board of Directors Meeting**

## **American Contract Bridge League of Santa Cruz Unit 550**

**May 9, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:11 PM.

**Present:** Ken Llacera, Ken Gamble, Nancy Wainer, David Harken, Lani Ray, John Hullman, Michael Burk, Bette Harken

**Absent:** Rich Hill

**2. Approval of Minutes:** The April minutes were approved

**3. Treasurer's Report:** David reviewed the April 2017 report. He submitted the requested report on games and tables which indicated that 2017 games and tables are above the 2016 numbers. The report was approved. .

### **4. New (or Continuing) Business**

a. Wednesday 99ers Mentor Game: Ken L reported that there are 9 tables regularly. On May 17 the game will include mentors/mentees. Nancy and Ken L will coordinate the dessert

b. STaC Week

i. Thursday Open: Ken L needs 3 more life master pairs to run 2 sessions

ii. Friday: All set up for Directors

iii. Saturday Unit (Jan directs)

c. Lights and Electrical Outlets: Ken Gamble has a quote of \$3100 to run wire molding and new wire for a new 20 amp circuit and four new 3 lamp overhead lights. Ken L will check with PacCom and Ken G will contact more electricians

d. Helping New Players Join ACBL: Nancy has 13 new ACBL members at the first year rate of \$29 instead of the current \$39 because we had applications with that price and Nancy got the ACBL to agree to honor the applications. These new members will pay the rate of \$20 and the Unit will subsidize the \$9. Nancy had 7 tables on Monday night. This is not a sanctioned game, but is a game that will get the players ready to play in sanctioned games.

#### e. Director Pool and Training

Ken L reported that has spent around 3 hours on the Director Training program and he is only 10% through. The program will be put on hold. Discussion was held on how to get an online presentation on playing etiquette and bidding box etiquette. Nancy, Ken L, Ken G, and Lani will meet and discuss this before the next board meeting.

#### f. Santa Cruz Bridge Education Foundation:

1. FTB Tax Exempt Application: Our application will be reviewed in the near future.
2. A/V cart: An A/V cart has been ordered.
3. Bridge Master 2000: An excellent program for learning Declarer play. Ken L has made a proposal to Bridge Base Inc. to distribute the program at no charge in exchange for providing names and emails to Bridge Master for the purpose of upgrades.
4. Initial Board meeting: Ken L will schedule.

### **5. Member Programs**

a. Mentor Program: John distributed a paper with Mentor/Mentee information. Discussion was held regarding the current Pro/Am programs. Ken L has one in May, Robin in June, Jan will be asked to have one in July. We will put the general Mentor/Mentee program on hold.

### **6. Advisory Committee Reports**

### **7. Suggestion Box**

Suggestion was made to have one concept taught in lessons. The Directors will take this into consideration, making lessons shorter.

### **8. New Business**

With the resignation of Ken Martin from the Board it was suggested we ask Janet Tainty if she would be interested in filling the position. Ken M's position expires in in 2017. Janet withdrew her name from the last nominations and might be interested in serving for a short term. Bette will check with Janet regarding her interest.

Meeting was adjourned at 3:20. Next meeting: Tuesday, June 13

Respectfully submitted,

Bette Harken, Secretary

# **Board of Directors Meeting**

## **American Contract Bridge League of Santa Cruz Unit 550**

**June 13, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:25 PM.

**Present:** Ken Llacera, Ken Gamble, Nancy Wainer, David Harken, John Hullman, Bette Harken

**Absent:** Lani Ray, Michael Burk

**2. Approval of Minutes:** The May minutes were approved

**3. Treasurer's Report:** David reported a \$3000 gain for the year, however, PACCOM has not billed us for CAM (3rd and 4th quarter) or PGE. Total monthly cost for the Bridge Center is approximately \$ 4000.

### **4. New (or Continuing) Business**

a Surfs Up Sectional Update (Dor Malutta and Vicki Kuhlman)

i. New dates: October 21 and 22

ii. Bill McIntosh Dedication and Donations: Sectional Open games will be named for Bill McIntosh.

iii. Kirby Update: Kirby has renewed for the Rising Stars Sectional scheduled May 2018. Kirby would like us to consider moving as the room is being scheduled for school events. Ken L will check with Live Oak and Kirby, Rich will check with Jade Street Senior Center, Nancy will check with Mid County for the Surfs Up Sectional, October 2018.

b. 2018 Rising Stars Chair: Jan Winham.

c Unit Game June 10 (Ken L.):

There were 8 tables, 32 boards, completed by 2:30

d. Lights and Electrical Outlets (Ken G)

Charlie Pender will install a row of light in the back of the room

e Lease Buy-out offer from PACCOM

Grow Green has asked PACCOM to negotiate on their behalf for leasing most of the upper floor of the building. Jabico has agreed to let them buy them out. Our current 10 year lease began September 1, 2012. We have an option to buy out after 5 years; the SCBC also may choose to renew for an additional 5 years, making a total of 15 years. Before a decision can be made, we will look at our payment specifics. Over the next 10 years we will pay approximately \$ 500,000 in lease payments. We will contact a realtor to search for availability of a new location, rates and specifics for a move.

f. Santa Cruz Education Foundation (Rich Hill)

i. Initial Board Meeting

The Board's first meeting was held on Monday, June 12. Request for letterhead has been done. A second meeting is scheduled for July. A general announcement to the Bridge members will be made at the Dolores Abrams game.

ii. Bridge Master 2000 Project Update. This program teaches play of hand. A special edition has been assembled for the SCBEF. Our players will only pay \$20 for the use of the game, rather than the \$70 retail prices.

## **5. Member Programs**

a. Mentor Program (John Hullman)

The two Mentor/Mentee games have gone well; therefore rather than a formal Mentor Program, John will be the contact for anyone who would like a mentor. Bette will do a flyer for the Bulletin Board announcing John as the Mentor contact.

## **6. Advisory Committee Reports**

## **7. Suggestion Box**

The suggestion was made to post our minutes. We do post our minutes but they are always one month behind because the minutes need to be approved at the following Board meeting. Bette will post on the Bulletin Board the reasons for the delay in posting.

## **Additional items**

Nancy announced that we now have 16 new members. She will look into synching with the District 21 Face book page.

Carol Avenmarg has requested that we have a defibrillator at the Bridge Center. David will meet with Carol to discuss details and give us the plan and budget at the July meeting.



**8. Date for next meeting:** July 11, 2017

Respectfully submitted

Bette Harken

Secretary

# **Board of Directors Meeting**

**American Contract Bridge League of Santa Cruz Unit 550**

**August 9, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:25 PM.

**Present:** Ken Llacera, Ken Gamble, Lani Ray, David Harken, John Hullman, Bette Harken , Michael Burk

**Absent:** Nancy Wainer, Rich Hill

**2. Approval of Minutes:** There were no July minutes.

**3. Treasurer's Report:** No billing from PACCOM for PGE and CAM since January 2017. ACBL insurance covers sanctioned games. Cost is \$885 annually, due Sept. 1. Because there are other options, David will pursue obtaining insurance with other insurance companies.

## **4. New (or Continuing) Business**

a Stu Goodgold, Candidate for District Director

Stu discussed his qualifications and accomplishments within ACBL. He also emailed both to Board members

b. Surfs Up Sectional Update (Dor Malutta and Vicki Kuhlman)

Ken L has spoken to Dor and all has been covered. Poster for food sign ups will be posted soon. Lani has volunteered to obtain gifts for Sectional winners.

d. Thursday Evening Newcomer Game

Nancy has been running a Newcomer game on Monday evenings. Because her table numbers have been over 7, the small room is inadequate. Lani and Bette will talk to Mark regarding a solution satisfactory to both Nancy and Mark using the rooms on Thursday night.

e Beginner Bridge lessons (Nancy Wainer)

Wednesday night lessons in the small classroom will be taught by Robin.

f. Noise disruption from construction downstairs (Rich Hill)

Rich wrote letter to PACCOM asking for compensation.

g. Dolores Abrams Memorial Game Logistics and hospitality

Game will be on Sept. 9. David and Bette will be responsible for getting the luncheon food that will be free for all playing. Ken G and Ken L will direct large room, Ken L will ask Ken M to direct small room of Newcomers. Sign ups will be posted by Bette as there will be 13 tables in the large room and 7 tables in the small room. After a brief report on Dolores Abrams, a tribute to all those who have passed in 2016 will be given. Ken L will provide the names to Bette.

h. Parking Lot Lights Report'

Michael Burk reported that he has met twice with Kevin Scott from PACCOM to address the lights in the parking area. There is a 3 stage approach to fix the inadequate light situation: 1. Tree growth has obscured lights, so foliage around lights will be trimmed 2. Establish a routine inspection of lights, replace all out. 3. Refit all light standards to fit LED bulbs – giving brighter and longer working life. This should be done by September, 2017.

Flooring: 2 estimates were received for linoleum in kitchen and coffee area. The Board voted to accept first estimate which includes covering over current linoleum. David H and Ken L will negotiate cost with PACCOM as we are within the contracted time for improvements.

i. Bridge Scoring Paper Supplies

Our supply of convention cards will soon be depleted. A new source will be obtained

i. Main Room Lights (Ken G)

Charley Pender has not scheduled the lights installation.

k. Lease Buy Out Offer from PACCOM

No information.

l. Defibrillator for the SCBC (David H, Carol Anenmarg)

Within the next week the defibrillator will be put up

## **5. Member Programs**

### **a. Mentor Program (John Hullman)**

Two people approached John, asking for mentors. John explained the process, no response from those who called.

## **6. Advisory Committee Reports**

None

## **Additional Items:**

Dick Wasserstrom will give members instructions on what to do if he has an insulin attack. Dick will also have supplies on hand.

## **7. Suggestion Box**

A suggestion was made to credit Pam Benz for her excellent work as Art Director. Board agreed. This will be done at the Dolores Abrams game.

**8. Date for next meeting:** September 12, 2017

Respectfully submitted

Bette Harken, Secretary

# **Board of Directors Meeting**

## **American Contract Bridge League of Santa Cruz Unit 550**

**September 12, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:10 PM.

**Present:** Ken Llacera, Lani Ray, David Harken, John Hullman, Bette Harken , Michael Burk, Nancy Wainer, Rich Hill, Linda Hanson

**Absent:** Ken Gamble

### **3. Treasurer's Report:**

We are currently at a break even point. CAM billing for the last 4 quarters has been late. We currently pay \$600 monthly for CAM. We owe \$4000 for the 3<sup>rd</sup> and 4<sup>th</sup> quarter of 2016. We have not yet been billed for the 1<sup>st</sup> and 2<sup>nd</sup> quarter of 2017.

### **4. New (or Continuing) Business**

a Jim Leuker, Candidate for District Director

Jim, currently President of District 21, discussed his qualifications and accomplishments within ACBL He handed out pamphlets that included his qualifications and background.

b. Nominations for 2018 Board

i. Members whose term is up: Linda, Bette, Rich, Lani, Nancy

Rich, Lani and Nancy are not returning. Bette will return. Each Board member is encouraged to ask 2 bridge players who they think will be participative Board members if they will consider running for the Board.

ii. Members who have another year: Ken G, Ken L, John, Michael,

David

c... Surfs Up Sectional Update (Dor Malutta and Vicki Kuhlman)

i. Hospitality (HS students?)

Motion was made and passed to have HS helpers help if we do not get newer bridge members to help.

ii. Rental cost \$ 800.

The \$800 Kirby rental cost will go up to \$2000 after the March 2018 Tournament. All Board members should search out other possible tournament places.

At Dor Malutta's request, Ken L will check with Calvin to see if 2 pm on Friday is a possibility for set up at Kirby. Dor will check with school regarding the WiFi password. Carpet cleaning at Bridge Center will occur on Friday at 4pm. Dor will discuss with Ken Gamble the necessity for the quick play on Friday at the Bridge Center. Vicki asked about ice chests and water. Linda Hanson volunteered to supply water.

d. Dolores Abrams Memorial Game Review

There were 16 tables for the Dolores Abrams game – 9 in the Open Game and 6 in the 299er game. Having a meal is a lot of work. Motion was made and passed for a free game and bring your own lunch for the Dolores Abrams game in 2018. Cake will be provided.

e. Harvey Relief Fund

Motion was made and passed that Unit 550 will match, up to \$1000, all donations to the Harvey relief fund. There is a Harvey Relief Game on Saturday, September 30. All donations will be matched (up to \$`1000) by Unit 550. That amount will then be matched by the ACBL.

f. Bridge Seminar (Nancy )

Heather and Ray Younger have a seminar that includes etiquette and rules of the game and they are willing to present it to Unit 550. Ken Gamble will be asked to include the seminar on his podcast.

g. Newcomer Game (Nancy)

Nancy has requested the Unit waive her game charge for the Newcomer Game on Thursday night. Motion was made and passed.

. h. Thursday Day Game and Sanction (Ken L)

Ken reported that the Wednesday night game will now be directed by Ken Martin. Ken will direct and give lessons on Thursday – players limited to 750 points.

i. Parking Lot Lights (Michael)

Parking light are brighter as trees have been trimmed. Michael will ask about lights on side of building that do not seem to be working.

j. Linoleum Replacement and Dishwasher (Michael)

Michael will schedule linoleum replacement for Sept 21 or Sept 28. Dishwasher will be installed in October.

k. Bridge Scoring Paper Supplies (Ken L)

We purchased all of the paper supplies from Tom Snouse (who recently passed away). Baron Barclay will print the 2-sided paper for 2 cents apiece.

The suggestion was made to put the 2 sided, 3 color score sheets on the bottom so people will not use them unnecessarily.

m. Main Room Lights (Charlie P)

Charlie Pender has put in lights in the back. There will be two more put in. Michael Burch will then look at the new lights.

n. Lease Buy-out Offer from PACCOM

i. The RE agent could find nothing in the required area which meets our requirements

ii. The SCBC has two 5 year extension options. These options must be exercised not more than 360 days and not less than 180 days from the end of the original term of 10 years and the end of the extension. This allows the SCBC to stay at the current location until September, 2032.

## 5. Member Programs

a. Mentor Program (**John Hullman**)

Robin Lasser is the only person in the Mentor program.

Discussion was held regarding playing with Mentors. For the Friday games and the Unit games an average will be used to determine A, B, and C players. The levels will be determined on an average as follows:

A: 2000+ B: 750 C: 300

## **6. Advisory Committee Reports**

## **7. Suggestion Box**

**Suggestion:** Start on time and play the maximum games possible. This was discussed. A sign will be posted: Courtesy is arriving 10 minutes before a game starts. Call if you know you will be late

**Suggestion:** Stop the bottled water and start a Brita.

It was discussed. If we use Brita we would have to wash more glasses. – using more water.

## **8. Date for next meeting: October 10**

## **9. Adjourn**

Respectfully submitted

Bette Harken, Secretary



# **Board of Directors Meeting**

**American Contract Bridge League of Santa Cruz Unit 550**

**October 10, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:15 PM.

**Present:** Ken Llacera, David Harken, John Hullman, Bette Harken, Michael Burk, Nancy Wainer, Rich Hill, Linda Hanson, Ken Gamble

**Absent:** Lani Ray

## **2. Approval of Minutes**

September minutes were approved and will be posted.

## **3. Treasurer's Report:**

Treasurer David Harken's report was accepted.

## **4. New (or Continuing) Business**

### **a. Surfs Up Sectional (Dor)**

Dor Malutta requested money for the sandwiches and drinks. Sign ups for help have been good. Everything is in place for the Sectional next week-end.

### **b. Nominations for 2018 Board**

i. Members not returning: Rich, Lani, Nancy

ii. Interested members: Gary Oing

### **c. Charity Game for Harvey Relief Summary (Ken)**

i. We are sending \$ 4650 to ACBL which will be matched.

### **d. Linoleum Replacement and Dishwasher Update**

Linoleum will be replaced Thursday 10/12. David will open, Michael will close for workers. Dishwasher is working well. Glasses are quite clean now.

### **e. 10AM start time for Saturday Game (Ken)**

New start time 10:00 am was voted upon and approved. All Saturday games will now start at 10:00 am

f. 2018 Charity Games for SCBEF (Rich)

Rich discussed having charity games for the Santa Cruz Bridge Education Foundation (SCBEF). A specific plan for what the money will be used for will be formulated and brought back to the board.

Additional charity games were discussed, specifically for Puerto Rico. Michael will check with ACBL to see if there is any assistance with Hurricane Maria as well as identify a charity. Approval will be done by email. Nancy will do lunch. Bette will do the sign up sheet. The game will be held November 18

g. Annual Meeting and Holiday Party

The Holiday Party will be December 2. It will be the same as 2016. Rose Oliver will be hired to do the kitchen preparation and clean up. Members will be asked to bring salads or desserts. Bette and David will purchase and prepare ham and scalloped potatoes. Bette will do the sign ups. A proposed budget of \$250 was approved.

h. Dolores Abrams Endowment Goal (Rich)

Rich suggested that present goal for the Abrams endowment, in place since 2007, should be revisited. Because the Unit has established a 501(c)(3) foundation, the Santa Cruz Bridge Education Foundation (SCBEF), a permanent facility is now a possibility. The question is should the endowment be used for the current enjoyment of our players or to fund a permanent facility or some other purpose? The motion was made and passed for the following:

Assign to the Finance Committee, comprised of the Treasurer, Rich Hill, Linda Hansen, Ken Llacera, Susan Slinger the following tasks related to the Dolores Abrams endowment:

1. Develop an equilibrium budget model that will balance expenditures with revenues.
2. Identify an appropriate reserve fund that will: a) provide a strong posture for future Lease negotiations; b) provide a safe reserve for the Unit budget (note- this will include cash flow and allowance for economic downturns.)
3. Prepare a plan for the possible acquisition of a facility to permanently house and accommodate the activities of the unit.

i. Director Training, Tuesday, Oct 17

Heather McGregor will present on Laws and unauthorized information on October 17. Ken Gamble will create an audio and a Power Point recording of the presentation.

j. Tracking and Ordering Supplies

Nancy, who currently gets supplies, will be leaving the board. John Benich, currently supplying and stocking drink, has decided to stop at the end of the year. With the new board, these duties must be considered.

**5. Member Programs** - none

**6. Advisory Committee Reports** -none

**7. Suggestion Box** - none

**8. Date for next meeting:** November 14

**9. Adjourn**

The meeting was adjourned at 3:50

Respectfully submitted,

Bette Harken, Secretary

# **Board of Directors Meeting**

**American Contract Bridge League of Santa Cruz Unit 550**

**November 14, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:15 PM.

Present: Ken Llacera, David Harken, John Hullman, Bette Harken, Michael Burk, Nancy Wainer, Rich Hill, Linda Hanson, Ken Gamble

## **2. Approval of Minutes**

October minutes were approved and will be posted.

## **3. Treasurer's Report:**

Treasurer David Harken's report was accepted.

## **4. New (or Continuing) Business**

### **a Alternative Sectional Locations (Rich and Ken)**

Rental cost for Kirby is \$800 for March and \$2000 thereafter. Rich Hill and Linda Hanson will check on Capitola and Mid County Senior Center sites. Ken L will also talk to Kirby regarding a lesser cost. Linda will contact Marge regarding Live Oaks Senior Center

### **b. Nominations for 2018 Board**

i. Members not returning: Rich, Lani, Nancy

ii. Interested members: Gary Oing, Sydney Reuben, Laura McCabe

Ballots are in the back of the SCBC. Board members are encouraged to ask all members to vote.

### **c. Charity Game for SCBEF (Rich)**

Meeting will be held on Thursday. Specifics resulting from this meeting will be given at December 12 Board meeting.

### **d. Annual Meeting and Holiday Party Logistics, December 2**

Sign Up sheet will be put up by Bette. Players will be asked to bring salad and desserts. Entrée (ham) will be provided.

e. Abrams Endowment Goal

Suggestions for using Abrams donation include the following:

1. Purchase a new building. The difficulties are: a) any improved commercial property would likely not have enough parking. b) currently there are no properties available that meet our needs, in any respects; c) cash purchase, without mortgage, would be the best possible approach and saving enough cash at a time when a property is available would seem very unlikely.
2. Best approach to acquire building ownership would be to purchase commercial property and improve it. This would likely: a) be cheaper (could use modular class rooms, etc) b) could purchase property first and improve; c) parking improvement costs estimated at \$40,000, d) ½ acre needed (23,000 sf); e) using modular class rooms, property acquisition and construction costs should be \$1.5 to \$2 million.
3. Part of the Abrams money would need to be used for a reserve and cash flow to assist with future rental/lease negotiations this is estimated at \$100,000 minimum although no one could agree upon a firm amount.
4. Other uses could be providing assistance to members in need This might include transportation or partial game fee payments
5. Charitable Remainder Trusts were mentioned as a way to attract donations. This is still under review. Ken L will come back with more information.

f. Director Training and New Laws

Heather McGregor gave a presentation on October 17. ACBL subsequently sent about 14 videos. Ken G and Ken L have viewed the videos. There is also a new hotline for Directors which has been used and is effective. Lynn Yokel has been contacted regarding a future presentation.

g. Tracking and Ordering Supplies

Ken L will request Nancy and John B to provide a list of their duties and supplies they purchase. Ken L will send an email out to all members to see if there is a volunteer willing and able to assume these duties.

h. STOP cards in bidding boxes

We will have a ceremonial removal of the STOP cards at our December 2 Christmas party.

#### h.1 Bridgemate Cleaning

On January 16 we will replace the batteries in the Bridgemates. Specific members who are familiar with the operation will be asked to stay after the game to assist.

#### i. Art on the Walls “Recycling Unwanted Paintings and Prints”

Drawing will be held at the Christmas Party on December 2. Paintings will be left on walls until the new year.

In the future any art on the wall must come from the members directly or the pictures must be approved by the Board. Paintings on the wall will not be sold here.

#### j. Volunteer Recognition Game

The Unit will host a Volunteer Recognition Game on Saturday, February 3. Nancy will contact members and provide a list of all volunteers eligible for the free game and lunch.

### **5. Member Programs - none**

### **6. Advisory Committee Reports -none**

### **7. Suggestion Box - none**

### **8. Date for next meeting:** December 12

### **9. Adjourn**

The meeting was adjourned at 3:38

Respectfully submitted

Bette Harken, Secretary

# **Board of Directors Meeting**

**American Contract Bridge League of Santa Cruz Unit 550**

**December 12, 2017**

**1. Call to Order:** President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:25 PM.

**Present:** Ken Llacera, Ken Gamble, Michael Burk, David Harken, John Hullman, Gary Oing, Bette Harken

**Absent:** Laura McCabe, Linda Hanson

**2. Approval of Minutes:** The November minutes were approved

**3. Treasurer's Report:** New board members received the Report format and David explained details of the monthly report. The report was approved

Finance Committee met previously and recommended rebalancing the portfolio. Recommendation: 50% total bond market index, 35% total US stock market index and 15% total international stock index. Board moved and approved the rebalancing which will be done immediately.

**4. New or Continuing Business:**

a. Election of Officers

President: Ken Llacera, Vice President: John Hullman, Secretary: Bette Harken, Treasurer: David Harken

Sydney Reuben agreed to be the Education Coordinator, Laura McCabe will be asked to take the I/N Liaison, John Hullman will continue the Mentoring Program. Rich will remain as Recorder and Bette as the Disciplinarian.

Mentor/Mentee Games were discussed. There will be more Mentor/Mentee games added during the year.

b. 2018 Budget

David discussed the Preliminary 2018 Budget. The Budget will be approved in January. Dealer Machine, new computer and refrigerator were discussed as 2018 expense items.

c. Review of 2017 Goals

All were asked to review the 2016 and 2018 goals will be discussed in January

d. Volunteer Recognition Game (Saturday, February 3)

Volunteer list was discussed. Bette and David will be in charge of food. Bette will post list of volunteers, asking those who will attend to check their names. All not on list are able to come at a cost of \$10.

e. Nancy's Request for Newcomer Game

Nancy's request for a waiver of game charges through March for her Newcomer game was approved.

f. Clean Bridgemates (Tuesday, January 16 post game)

Gary Oing will be in charge of the assembly line. Ken L, Ken G, Ken Martin will assist.

g. Annual Meeting and Holiday Party Recap (Bette)

There were 14.5 tables. Food costs and table revenue resulted in small \$50 profit

h. Abrams Endowment Goal (Rich).

Deferred.

i. SCBEF Charity Game (Rich)

Deferred

j. Tracking and Ordering Supplies

Mary Pulliam has agreed to take over these responsibilities.

k. Art on the Walls "Recycling Unwanted Paintings and Prints" (Ken)

The drawing will occur at Volunteer Recognition Game. February 3. Two paintings were reclaimed by the donors and the "Blue Clown" will be retained by the Unit as suggested by several members. (See Suggestion Box below)

l. Alternative Sectional locations (Linda and Ken)

Kirby Rental cost is \$800 for March, 2018 and \$2000 thereafter. Mid-County Senior Center and negotiation at Kirby were discussed. Ken L and Josh Carter will negotiate with Kirby.

## **5. Member Programs**



## **6. Advisory Committee Reports**

## **7. Suggestion Box**

The suggestion to retain the large painting (number 17) was discussed and the painting will remain at the SCBC

## **8. New Business**

Meeting was adjourned at 4:10

Next meeting: Tuesday, January 9

Respectfully submitted

Bette Harken

Secretary